

ELSON FAMILY ARTS INITIATIVE FUND TO SUPPORT THE INTEGRATION OF ARTS INTO THE CURRICULUM

APPLICATION GUIDELINES

The Elson Family Arts Initiative fund supports undergraduate education in the arts and humanities and the integration of the arts into the curriculum within the Faculty of Arts and Sciences. This initiative is one of many activities created in response to the recommendations of the Harvard Task Force on the Arts. Course proposals may (but need not) involve collaborations across departments and divisions of the FAS. The updated application guidelines are below.

Applications for courses in Academic Year 2017-18 (fall *and* spring semesters) are due Friday, January 20, 2017 (first round) or March 31, 2017 (second round). The Selection Committee will meet within two weeks of the deadline and awards will be announced shortly thereafter. The maximum amount to be awarded is \$5,000 per proposal, but the Committee strongly encourages proposals that are more modest in nature.

The Committee will only consider proposals that have a curricular connection and that show the prudent use of funds. As a general rule, priority will be given to proposals for art-making in courses where art-making has **not** traditionally been inserted. Applicants who are re-applying for previously funded courses should show a demonstrable **new** element in the course development. Examples of previous awards include a science course that has allowed students to produce artistic works illustrating scientific principles, a course about German national identity where students organize performances from the German musical tradition, and a course exploring modernity in Latin America where students learn to dance the tango. For a complete list of the most recently awarded projects, please visit our website: <http://artsandhumanities.fas.harvard.edu/> and look on the Resources page.

Funding is limited, and proposals that request less than the maximum grant available (\$5,000) are strongly encouraged. Course planning should not be initiated until funding has been officially received. Please note that upon completion of the course unused funds will be returned to the Committee. If there is a question about timing for the return of funds, please have your financial administrator contact our office.

Proposals must include:

- ✚ A 1-2 page account of the event with the following information
 - Goals of the proposal
 - A one-sentence summary of the art integration component of the proposal
- ✚ Course name and term.
- ✚ A detailed budget, indicating how the funds will be allocated, as well as what other sources have or will be applied to, and in what amount. Budget items might include supplies, support for an artist to help students with the art-making component, etc. **No funding will be granted for receptions or other food-related expense.**
- ✚ **IMPORTANT:** If your appointment is pending, please provide details on your expected date of appointment and your current status at Harvard.

Proposals should be submitted as an electronic attachment to arts-hum@fas.harvard.edu Attn: Maysoon Hamdiyyah; Subject: Elson Fund Proposal.