

# ELSON FAMILY ARTS INITIATIVE FUND TO SUPPORT THE INTEGRATION OF ARTS INTO THE CURRICULUM

## APPLICATION GUIDELINES

The Elson Family Arts Initiative fund supports undergraduate education in the arts and humanities and the integration of the arts into the curriculum within the Faculty of Arts and Sciences. Course proposals may (but need not) involve collaborations across departments and divisions of the FAS.

**Applications for courses in Academic Year 2022-23 (fall *and* spring semesters) are due Friday, March 25, 2022.** The Selection Committee will meet within two weeks of the deadline and awards will be announced shortly thereafter. The maximum amount to be awarded is \$5,000 per proposal, but proposals that are more modest in nature are strongly encouraged. The Committee will only consider proposals that have a curricular connection and that show the prudent use of funds.

The Elson fund is intended to introduce art-making activities into parts of the curriculum where art-making has **not** traditionally been inserted. Artist instructors, however, may apply for Elson funds to support innovative projects that could not be pursued without additional funding.

Applicants who are re-applying for previously funded courses are encouraged to reflect on past experience and to refine the art-making component in future iterations of the course. Examples of previous awards include a human rights workshop where students produce a reflective piece of art on their chosen theme, a course about early manuscripts where students gain hands-on experience in the art of calligraphy, and a course exploring East Asian cinema with students making their own short narrative films.

Please note the following points related to COVID-19:

- When preparing proposals for activities taking place in the fall, please keep in mind University policies related to in-person gatherings:  
<https://www.ehs.harvard.edu/covid-19-resources/secure/activity-workplace-planning>.
- Please follow the University's current travel guidance:  
<https://www.harvard.edu/coronavirus/travel-guidance/>

Funding is limited, and proposals that request less than the maximum grant available (\$5,000) are strongly encouraged. Course planning should not be initiated until funding has been officially received. Please note that upon completion of the course unused funds will be returned to the Committee. If there is a question about timing for the return of funds, please have your financial administrator contact our office.

Proposals must include:

- ✚ A 1-2 page account of the event with the following information:
  - Goals of the proposal
  - A one-sentence summary of the art integration component of the proposal
  - A description of how the new art-making activity will be evaluated in the course
- ✚ Course name and term.
- ✚ A detailed budget, indicating how the funds will be allocated, as well as what other sources have or will be applied to, and in what amount. Budget items might include

supplies, support for an artist to help students with the art-making component, etc. **No funding will be granted for receptions or other food-related expense.**

- ✚ Please note that only in rare cases, when there is a demonstrated need that supports the art-making goals for the course, will funding be allocated for tickets to attend a show or performance.

Proposals should be submitted as an electronic attachment to [arts-hum@fas.harvard.edu](mailto:arts-hum@fas.harvard.edu)  
Attn: Maysoon Hamdiyyah; Subject: Elson Fund Proposal.